

INFRASTRUCTURE COMMITTEE MEETING

6:00 P.M.

Monday August 25, 2014

HAMPDEN TOWN OFFICE

A G E N D A

1. MINUTES OF 7/28/2014
2. OLD BUSINESS
3. NEW BUSINESS
 - A. Lighting of Town Buildings – Councilor Shakespeare
 - B. Adding Electrical Inspections to Town Permitting – Councilor Shakespeare
4. PUBLIC COMMENTS
5. COMMITTEE MEMBER COMMENTS

INFRASTRUCTURE COMMITTEE MEETING MINUTES
Monday July 28, 2014

Attending:

Chairman Councilor David Ryder
Councilor William Shakespeare
Councilor Thomas Brann
Councilor Ivan McPike
Councilor Greg Sirois
Councilor Jean Lawlis

Town Manager Susan Lessard
Public Works Director Chip Swan
Recreation Director Shelley Abbott
Resident Terry McAvoy

The meeting was opened at 6 p.m. by Chairman Ryder. After approval of the minutes, items 3B and 3C were discussed by the Committee to allow the Recreation Director to present her information and not have to remain for the entire meeting. There were no objections to this request.

1. MINUTES OF 7/23/2014 – Motion by Councilor McPike, seconded by Councilor Lawlis to approve the minutes as presented. Unanimous vote in favor.
2. OLD BUSINESS
 - A. Pool Roof Bids – The Public Works Director presented bid results for two options for the replacement of the front section of the pool roof. One for standing seam and one for corrugated metal. Williams Roofing was the lowest bidder on both options, but received poor references and is currently being sued by at least one unhappy customer. McLaughlin's Roofing on Hampden was the next lowest bidder and has excellent references. The pros and cons of standing seam vs corrugated metal were discussed and the majority of councilors considered the standing seam option to be the best long-term option for the building. Motion by Councilor Lawlis, seconded by Councilor McPike to recommend to the Council and the Finance Committee to award the pool roof contract to McLaughlin's Roofing of Hampden for Option 1, standing seam for the price of \$19,256. Unanimous vote in favor.
 - B. Municipal Garage Tank Bids – The Public Works Director presented bids on the installation of a new fuel tank at the town garage. Simard & Sons, Inc. was the low bidder at \$8,749. Motion by Councilor McPike, seconded by Councilor Lawlis to recommend to Finance and the Council the award of the Town Garage fuel tank installation to Simard & Sons Inc. for the price of \$8,749. Unanimous vote in favor.
 - C. Zero Sort Recycling – The Public Works Director reported that in the first 46 days of zero sort the Town had had 7.5 tons of recyclables hauled, which is a higher tonnage than was collected when the Town had separated recycling. This is just the beginning of the program and if statistics stay elevated, the Town is on track to have diverted an additional 1/3 of its former solid waste tonnage to recycling. The Town Manager discussed a recommendation from Councilor McPike that the Town should consider incentives – such as providing clear plastic bags and

perhaps cardboard recycling containers to make it easier for people to participate in zero sort and to encourage more participation. Committee members indicated that more public education should be done about what can and cannot be recycled and that a presence at the transfer station with pamphlets on a few weekends and perhaps providing clear plastic bags would help provide some incentive. In addition, the Town can include more information on this in the next newsletter.

- D. Planet Aid Update – The Public Works Director reported that the Town had received its first check from Planet Aid for clothes/shoes disposal in the amount of \$93.70 for the month of June which represents a total of 1,874 pounds of clothes/shoes that formerly would have been deposited for disposal for incineration at PERC.

3. NEW BUSINESS

- A. O'Donald Project – Western Avenue – sewer manhole ownership – The Public Works Director requested that the Committee recommend to the Council that the Town take ownership of the sewer manhole located adjacent to the O'Donald housing project on Western Avenue. It was installed at the request of the town as part of the project and the property owner would be responsible for lines to the manhole and the Town would be responsible for the line from the manhole to the sewer main. Motion by Councilor McPike, seconded by Councilor Brann to recommend to the council that the Town accept ownership of the sewer manhole constructed as part of the O'Donald project at 206 Western Avenue. Unanimous vote in favor.
- B. Skehan Center Lighting – Energy Analysis – Options – Recreation Director Shelley Abbott discussed with the Committee the results of a lighting review done by Gilman electric that indicated that savings could be derived from changing from sodium fixtures to either fluorescents or LED's. It is recommended to reduce the number of fixtures in the facility as well and to utilize rebates from Efficiency Maine. It was the consensus of the Committee that the next step would be to put light replacement at the Skehan Center out to bid to determine what the cost would be. The Recreation Director also informed the Committee that she had hired Penobscot Temperature Controls to come to the facility and perform much-needed maintenance on the 4 air handlers at the facility. Little has been done to these units since before RSU 22 turned the school over to the town and this maintenance should also reduce energy consumption.
- C. Ballfield Road Batting Cages – Recreation Director Shelley Abbott presented information to the Committee about installing more permanent batting cages at the Ballfield Road location. She indicated that there was some concern expressed by the Code Officer about where the boundary lines were on the lot. Councilor Brann reminded the committee that the Town had reserve funds for the purpose of determining boundaries of town-owned properties and suggested that this should be done before the poles were located for the batting cages to be sure that the Town was not on property owned by another. Motion

by Councilor Shakespeare, seconded by Councilor Brann to recommend to the Council to support the batting cage project but to first refer the property survey of the ballfield road lot to Finance and the Council for approval. Unanimous vote in favor.

- D. Rural Active Living Assessment – The Town Manager presented a request from the Health Promotion Manager of the City of Bangor for participation in a Rural Active Living Assessment for the Town of Hampden. According to the request, the purpose is to measure the ‘friendliness’ of a community for physical activity and involves policy assessment, and an audit of several roads in a community. There was a divided view on the value or necessity of participation in the project. Councilor Brann expressed concerns that if Towns such as Hampden and other smaller towns in the county did not participate then Bangor interests would result in projects or regional impacts that the Town of Hampden might not like. Councilor Ryder expressed concerns that this had the potential to create another public relations issue similar to the one related to the Penobscot Valley Greenprint group. Resident Terry McAvoy believed that the Town should not participate. Councilor McPike questioned how many Towns are participating in this effort. It was the consensus of the Committee that this item be put on the August 4, 2014 Council agenda for a decision and that the Town manager should get additional information related to how many other communities are participating and what obligations are created by participation.
- E. Public Works Overview – Public Works Director – The Public Works Director gave an overview of the Public works operation including staffing numbers, responsibilities, work performed in all seasons, and an overview of public works equipment. He also reported the status of current projects. Elm Street East culvert replacement is done, the sewer line portion of Route 1A project is done, and the sidewalk repair on Route 1A from Western Avenue to Kennebec Road is done and the guardrails will be replaced at the end of Coldbrook Road on Wednesday. The Town Manager presented information on public works departments of other communities that ranged in population from 6,000 to 9,000 people including road miles maintained, number of personnel, and responsibilities for parks, sewer, cemeteries and recreation areas. Resident Terry McAvoy asked how much excise tax these other communities collected. The Manager responded that she believed that Hampden collected a higher amount of excise than most all of the communities on the list but that she would check and report back at the next meeting.

4. PUBLIC COMMENTS - None

5. COMMITTEE MEMBER COMMENTS – None

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Susan Lessard
Town Manager